



2nd CAPITAL INVESTMENT PROGRAMME & PROJECTS MONITORING 2018/19

Report by the Director for Digital and Resources

EXECUTIVE SUMMARY

1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2018/19 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

Appendix 1: Adur District Council Capital Monitoring Summary

Appendix 2: Worthing Borough Council Capital Monitoring Summary

Appendix 3: Adur District Council Reprofiled Budgets

Appendix 4: Worthing Borough Council Reprofiled Budgets

2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling of the Adur District Council capital schemes as advised in paragraphs 8.1.1 and Appendix 3.

ii) To approve the increase of £50,000 in the Adur Homes Budget for Phase 2 of the Housing Repairs System funded from the reallocation of budgets in the overall Adur Homes 2018/19 Capital Investment Programme as advised in paragraph 8.1.2 i).

iii) To approve the virement of £14,680 from the 2018/19 Capital Investment Programme Contingency Budget to the Condition Surveys Budget as advised in paragraph 8.1.2 ii).

(b) With respect to the Capital Investment Programme of Worthing Borough Council.

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 8.2.1 and Appendix 4.
- ii) To approve the virement from the budget for the Crematorium resiting of the car park attendant's kiosk to the Crematorium Improvement Scheme Phase 1 as detailed in paragraph 8.2.2 i).

3. CONTEXT

3.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.

3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.

3.3 Full summaries of the progress of all the schemes in the 2018/19 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges or where there are financial issues	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	▣
Schemes with financial issues	£
Schemes where progress has improved	↑
Schemes where progress has deteriorated	↓

3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations; a Summary of Project Initiation Document (P.I.D.) Approvals for 2018/19 schemes and the P.I.D. documents (for schemes costing under £250,000) are available from the Councils' Joint Intranet.

- 3.5 Financial Regulations require officers to report each project on completion detailing the original estimate, tender estimate and the final outturn.
- 3.6 Each year a small number of schemes are selected for a more detailed evaluation on completion and officers are asked to complete a Post Scheme Evaluation Form. These forms are available from the Councils' Joint intranet.

4. SUCCESSES AND CHALLENGES IN THE 2018/19 CAPITAL INVESTMENT PROGRAMMES

4.1 The following schemes are progressing well:

4.1.1 Adur Homes Capital Investment Programme

The Adur Homes Capital Investment Programme for the two years 2017/18 and 2018/19 was approved by the Joint Strategic Committee 12th September 2017.

Major contracts have been the subject of a joint review by Adur Homes and Technical Services, taking into consideration the most recent property condition surveys. This has taken some time to complete.

However, works have now been prioritised, urgent works have been identified and the following schemes are now being progressed:

- i) Bushby Court and Beachcroft Court – Replacement of doors, porches and screens. Phase 1 works at Bushby Court are now on site with completion anticipated October 2018. Phase 2 Planning Application to be submitted following initial consultation with leaseholders. Tender documents being prepared. Works will continue in 2019/20.
- ii) Pashley Court – Repairs to flint wall. Works complete.
- iii) Seaview Court central heating installation. Works anticipated this financial year.
- iv) Essential boiler replacements. In progress.
- v) Fire Safety works flats front entrance doors. Pilot scheme complete. Main scheme in progress.
- vi) Smoke detection installation programme. Contract awarded, works to commence November 2018, with completion anticipated August 2019.

The following schemes are subject to leaseholder consultation so the main works will be undertaken in 2019/20:

- vii) Rocks Close – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- viii) Locks Court – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- ix) Millfield – Replacement balcony railings and walkways.
- x) Warren Court – Soffits and asphalt repairs.
- xi) Window replacement programme.

4.1.2 Adur Homes Development and Acquisition Programme

The Council is currently progressing the following housing development schemes:

- i) Cecil Norris House (15 housing units) – Demolition and rebuild.
- ii) Albion Street (14 housing units) – Demolition and rebuild.
- iii) Hidden Homes Project – A review of garage sites and other HRA land holdings to identify new sites for affordable homes.
- iv) 101 North Road, Lancing (2 housing units) – Conversion of ground floor into residential accommodation. Planning permission has been granted and tenders are now being sought.
- v) Feasibility of other projects also in progress.

4.1.3 Adur Civic Centre – Redevelopment

- i) Demolition of the Civic Centre. The demolition completed 1st June 2017.
- ii) Phase I North New Office Development. The construction is in progress and is due to complete May 2019.
- iii) Phase II South development of the Civic Centre Site. The Joint Strategic Committee March 2018 recommended to the Council a conditional disposal of the site. The site is currently out to tender for a marketing agent.

4.2 The following schemes are presenting the Councils with challenges:

4.2.1 Affordable Housing – Grants to Registered Social Providers

The cut in social housing rents by 1% per annum has had a significant impact on the delivery of affordable housing. This is because the rent reduction has affected the registered providers' business model which was previously based on a rent increase of CPI plus 1%.

Officers are in regular discussions with Registered Social Providers but only one small grant to Worthing Homes is currently in progress.

4.2.2 Financial Management System- Replacement

The project has been paused due to system performance issues and the availability of the required functionality. It is expected that the software release planned for October 2018 will address the majority of concerns.

Negotiations are in progress to restart the FMS project and implement the tendered solution. Initial planning is underway and it is expected that the project will restart by the end of October 2018 and the new system will go-live early in the 2019/20 financial year. The impact on the remaining budget is being assessed.

4.2.3 Removal of asbestos from Town Hall roof space

The Town Hall roof space contains asbestos debris. The roof space contains critical services, much like a domestic house with plumbing/electrical/air handling/ICT cabling etc all routed through the roof space that enables the operation of the building/facilities. Some works have been carried out recently to enable safe working zones in critical areas to ensure we can carry out maintenance to key services. However, the advice is that we should budget for the removal of all asbestos debris from the roof spaces where all cabling and pipework is located. A further risk assessment will be required along with a detailed project plan as some staff may require relocating to other offices whilst removal works are underway.

The current budget for these works is £224,920 and is profiled in 2019/20 to allow time for a risk assessment to be completed. Meetings have been held with consultants regarding the extent of the works and the estimated cost of the project is now £353,400, a shortfall of approx £128,500 on the current budget. It is proposed to fund the shortfall from the 2019/20 Capital Investment Programme Contingency Budget.

The tender documentation is being prepared so that the scheme can be completed in 2019/20. A full report will be submitted to the Joint Strategic Committee detailing costs and the funding.

4.2.4 Lancing Manor LC – Renewal of flat roofs and replacement of glazing units in the entrance hall

The Capital Investment Programme includes a budget of £85,000 to renew the flat roof area over the entrance hall and to replace the glazing units in the entrance hall.

The scheme has been tendered and the Executive Member has previously agreed to a virement of £45,820 from 2017/18 underspends to fund the total costs of the scheme.

However, a recent site visit has identified that the works will need to be re-tendered to include the refurbishment of adjoining flat roofs which now require essential works. Due to the additional works the scheme will need to be deferred to the summer of 2019. In addition, building control has advised that the glazing units in the entrance hall require specialised glass which also needs to be included in the new tender.

The actual costs of the scheme are unknown at this time and will be reported in a future monitoring report.

5. PROGRESS OF THE DIGITAL STRATEGY

The following digital strategy schemes are currently in progress or have completed in 2018/19:

- i) Land Charges / Building Control / Planning System £140,000.
In progress for delivery in 2018/19.
- ii) Waste Management System £19,670.

The scheme has completed with the launch of self serve options for clinical waste collections and missed bins, informed by customer engagement.

- iii) Avaya Telephone System Improvements £40,000. Improvements complete.

The unallocated 2018/19 Digital Strategy Budget is £182,660 and the following schemes have been referred to the ICT Service Redesign Group for viability:

- i) Vehicle Fleet Management System – Replacement or upgrade.
- ii) Cemeteries and Crematorium – Database to provide locations of the deceased.
- iii) Revenues and Benefits – E forms.
- iv) Environmental Health – M3 replacement system.
- v) Health and Safety System.

Following approval of PIDs by the ICT Service Redesign Group, the PIDS will be sent to Executive Members for comment, followed by sign off by the Chief Financial Officer and Head of Service.

6. PROGRESS OF THE ADUR DISTRICT COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME – SEPTEMBER 2018

- 6.1 There are 57 schemes in the 2018/19 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	30	52.6
Schemes where progress is being closely monitored	22	38.6
Schemes with significant challenges or where there are financial issues	5	8.8

- 6.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

- 6.3 The current 2018/19 budget is £46,792,680 which has decreased by £20,622,770 from the original budget, resulting from the net impact of budgets carried forward from the 2017/18 capital investment programme, approved changes to the 2018/19 budget, and budgets reprofiled to and from future years. The main reason for the decrease in the current budget is the reprofiling of the Strategic Property Investments Programme which has now

been capped at £25m per year. A summary of the movements in the budget, together with a funding breakdown, is shown on Appendix 1.

7. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME – SEPTEMBER 2018

7.1 There are 63 schemes in the 2018/19 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	35	55.6
Schemes where progress is being closely monitored	24	38.1
Schemes with significant challenges or where there are financial issues	4	6.3

7.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

7.3 The current 2018/19 budget is £40,908,450, a decrease of £19,441,730 on the original budget due to the net impact of budgets carried forward from 2017/18, approved changes to the 2018/19 Capital Investment Programme and budgets reprofiled to and from 2019/20 and future years. The main reason for the decrease in the current budget is the reprofiling of the Strategic Property Investments Programme which has now been capped at £25m per year. A summary of the movements in the budget, together with a funding breakdown, is shown on Appendix 2.

8. ISSUES FOR CONSIDERATION

8.1 Adur District Council

8.1.1 Budgets totalling £7,367,380 have been reprofiled to 2019/20 and future years, where the original project plan has changed and the schemes are not expected to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 3 to this report.

8.1.2 The following amendments to the Adur District Council 2018/19 Capital Investment Programme are recommended:

i) Adur Homes – Housing Repairs Budget

The Adur Homes Repairs System has been launched to staff and was launched for public use in September. Significant efficiencies are being seen, for example 150 invoices can now be processed in 3 hours, compared to 50 per day previously.

Improvements are constantly being made to the system from feedback by users, and an estimated £50,000 is required to fund technical and project management costs for Phase 2 of the project.

Funding for Phase 2 will be reallocated from within the 2018/19 Adur Homes Capital Investment Programme from:

- a) The Orchard Liberty System Budget of £20,000 which is not now required as the functionality will be provided by Orchard free of charge.
- b) Some of the larger contracts will commence in 2018/19 but will not complete in 2018/19 due to procurement and leaseholder consultation timescales.

ii) **Condition Surveys of Corporate Buildings**

The 2018/19 Capital Investment Programme includes a budget provision of £22,780 to undertake condition surveys of the Council's corporate buildings.

The cost of the surveys is estimated to exceed the current budget. It is important that the Council has up to date condition surveys of all its properties in order to prioritise and plan the funding of future works rather than undertaking reactive repairs which are more expensive

In order not to delay the receipt of condition surveys, it is proposed to vire the remaining Capital Investment Programme General Contingency budget of £14,680 to fund as many condition surveys as possible in 2018/19.

8.2 Worthing Borough Council

8.2.1 Budgets totalling £3,468,970 have been reprofiled to and from 2019/20 and future years where the original project plan has changed and the schemes are unable to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 4 to this report.

8.2.2 The following amendment to the 2018/19 Capital Investment Programme is recommended:

i) **Crematorium Improvement Scheme Phase 1**

The 2018/19 Capital Investment Programme includes a budget provision of £313,920 to undertake Phase 1 of improvement works to the Crematorium.

The main works have completed and general snagging works are currently in progress and are estimated to complete by the end of October 2018.

During the course of the works the need for security door access fobs was identified. This work was included in the Phase 1 contract and installed at the same time as the other improvements.

It is proposed to fund these works from the budget of £19,800 for the replacement and resiting of the Crematorium car park attendant's kiosk. This scheme is not proceeding as the outline design and costs in the final report from the consultants were unviable.

9. ENGAGEMENT AND COMMUNICATION

- 9.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2018/19 Capital Investment Programmes were approved by the Councils in December 2017. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources.

Finance Officer: Sarah Gobey

Date: 23rd October 2018

11. LEGAL IMPLICATIONS

- 11.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act 1992, it must review them from time to time during the year. If it appears that there has been deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.
- 11.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

Legal Officer: Susan Sale

Date: 19th October 2018

Background Papers

- Capital Investment Programme 2018/19 – 2020/21 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2018/21.

Officer Contact Details:-

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

2. SOCIAL

2.1 Social Value

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

2.2 Equality Issues

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

3. ENVIRONMENTAL

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

4. GOVERNANCE

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2018/2019								SEPTEMBER 2018	
Executive Portfolios	(1) Total ADC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2018/19 Original Budget £	(4) Net budget b/f from 2017/18 £	(5) Approved Changes to Original Budget £	(6) 2018/19 Budget Reprofiles to and from 2019/20 £	(7) 2018/19 Current Budget £	(8) 2018/19 Spend to Date £	(9) Spend % of Current Budget
Customer Services	14,448,200	-	13,655,810	793,390	(1,000)	(6,386,870)	8,061,330	1,406,251	17.44%
Environment	2,956,420	1,048,820	1,610,490	172,480	121,310	(574,000)	1,330,280	336,946	25.33%
Health and Wellbeing	280,400	7,000	187,900	78,500	7,000	-	273,400	134,224	49.09%
Regeneration	41,705,930	2,221,870	51,379,200	(1,263,110)	(13,370,640)	(154,260)	36,591,190	14,009,657	38.29%
Resources	1,017,300	228,570	582,050	206,680	-	(252,250)	536,480	27,885	5.20%
TOTALS	60,408,250	3,506,260	67,415,450	(12,060)	(13,243,330)	(7,367,380)	46,792,680	15,914,963	34.01%

Financing of 2018/19 Programme:

Adur Homes Capital Programme:	£'000
Capital Receipts:	844
Major Repairs Reserve:	4,301
New Development Reserve:	160
Prudential Borrowing:	-
	<u>5,305</u>

General Fund Capital Programme:	£'000
Prudential Borrowing:	37,182
Capital Receipts:	99
Government Grants:	983
Revenue Reserves and Contributions	116
Other Contributions:	3,108
	<u>41,488</u>

Summary of Progress:

Schemes with significant challenges or where there are financial issues:	5
Schemes where progress is being closely monitored:	22
Schemes progressing well:	17
Schemes completed:	12
Non proceeding schemes:	1
Total Schemes:	<u>57</u>

2018/19 Current Anticipated Council Resources General Fund Underspend: (60)

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2018/19 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(11) Status
Customer Services Affordable Housing 1 Partnership Schemes with Registered Social Landlords (CA)	1,380,600	-	1,380,600	1,380,600	-	-	T.B.A. (C) T.B.A. (D)	-	The cut in social housing rents by 1% has had a significant negative impact on affordable housing. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1%. Officers are in discussions with Registered Social Providers but no grants for affordable housing have been requested this financial year.	
Environment Lancing Manor Leisure Centre 2 Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall (DM)	90,620	5,620	40,000	80,000	5,000	195.00	Jan 19 (C) 14.3.17 (P)	Anticipated Overspend	The scheme has been tendered and the estimated costs were £45,820 over budget. The Executive Member has agreed a virement of £45,820. A recent site visit has identified that adjoining flat roofs also need to be refurbished. In addition Building Control has advised that the glazing units in the entrance hall require specialised glass which will also have additional costs. The scheme will be retendered and works have been deferred to the Summer 2019.	£

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2018/19 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ^ Scheme Progress Improved v Scheme Progress Deteriorated	(11) Status
<p>Parks and Open Spaces</p> <p>3 Buckingham Park - Contribution to replacement pavilion (£150,000 funded from S106 receipts) (AE/DM)</p>	172,000	-	172,000	172,000	-	-	Mar 20 (C) 2.12.14 (D)	-	<p>JSC 2.12.14 agreed in principle £150,000 of S106 funding to be used as match funding to help secure RFU funding towards a replacement of the pavilion at Buckingham Park. Original resurfacing budget of £22,000 has been added to this funding. Planning permission has been approved but there is a funding shortfall of £253k. Shoreham Rugby Club have been liaising with Southwick Cricket Club to determine if by working in partnership they could meet the current funding shortfall. In addition the Rugby Club have recently appointed a professional fund raiser to assist in their efforts to gain external funding for the project.</p>	Scheme on hold

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiles to and from 2018/19 and Future Years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2018/19 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS <ul style="list-style-type: none"> 🔴 Progress Beyond Council's Control £ Schemes with financial issues ⬆️ Scheme Progress Improved ⬇️ Scheme Progress Deteriorated 	(11) Status
Resources <i>Information and Technology</i>										
4 Financial Management System Replacement (Partnership Scheme with Worthing Borough Council. Total Cost £565,000) (SG)	265,550	216,350	-	-	49,200	-	Aug 19 (C) 1.9.16 (D)	-	The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases. Negotiations are in progress to restart the FMS project and implement the tendered solution. Initial planning is for the project to restart by the end of Oct 18 and to be live early in the 2019/20 financial year. The impact on the remaining budget is being assessed.	Scheme on Hold
Properties										
5 Condition surveys of corporate buildings (DM)	22,780	-	26,800	-	22,780	3,465.00	Mar 19 (C) 18.5.16 (P) 7.8.18 (P)	14,680	Surveys in progress. Overspend identified. Request for funding from general contingency.	
TOTAL:	1,931,550	221,970	1,619,400	-	76,980	3,660.00		14,680		

RESPONSIBLE OFFICERS:

CA Cally Anthill
DM Derek Magee
SG Sarah Gobey

Head of Housing
Engineering and Surveying Manager
Chief Finance Officer

CAPITAL MONITORING SUMMARY 2018/19								SEPTEMBER 2018	
Executive Portfolios	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Total WBC Scheme Budgets	Previous Years' Spend	2018/19 Original Budget	Net Budget b/f from 2017/18	Approved Changes to Original Budget	2018/19 Budget Reprofiled to and (from) 2019/20	2018/19 Current Budget	2018/19 Spend to Date	Spend % of Current Budget
	£	£	£	£	£	£	£	£	
Customer Services	6,123,810	17,310	5,955,400	75,750	100,350	757,000	5,374,500	468,444	8.72%
Digital and Environment Services	5,039,320	845,570	2,862,050	800,510	545,610	867,750	3,340,420	979,434	29.32%
Health and Wellbeing	431,270	9,080	207,800	215,390	(1,000)	224,920	197,270	47,695	24.18%
Regeneration	8,795,920	804,760	5,729,760	480,020	1,745,980	1,358,620	6,597,140	545,661	8.27%
Resources	25,756,780	22,480	45,595,170	1,019,820	(20,955,190)	260,680	25,399,120	10,114,528	39.82%
TOTALS	46,147,100	1,699,200	60,350,180	2,591,490	(18,564,250)	3,468,970	40,908,450	12,155,762	29.71%

Financing of 2018/19 Programme:

	£'000
Borrowing:	38988
Capital Receipts:	289
Revenue Contributions and Reserves:	452
Government Grants:	767
S106 Receipts	311
Other Contributions:	101
	<u>40,908</u>

Capital Monitoring - Summary of Progress:

Schemes with significant challenges or where there are financial issues:	4
Schemes where progress is being closely monitored:	24
Schemes progressing well:	25
Schemes completed:	7
Schemes not proceeding:	3
Total Schemes:	<u><u>63</u></u>

2018/19 Current Anticipated Council Resources Underspend: (5,678)

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <ul style="list-style-type: none"> ● Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated 	(13) Status
Customer Services Affordable Housing 1 Partnership Schemes with Registered Social Landlords (CA)	831,900	-	991,900	732,000	99,900	-	T.B.A. (C) T.B.A. (D)	-	The cut in social housing rents by 1% has had a significant negative impact on affordable housing. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1%. £167,000 has been vired for the development of the Fulbeck Avenue site to provide housing. One grant is in progress for approx £75,000 to Worthing Homes towards the purchase of a street property.	●
Digital and Environmental Services Crematorium Improvements i) Redevelopment of the main office ii) DDA access improvements to the exterior toilets iii) New showroom for memorialisation iv) DDA access improvements to the children's garden (AE/DM)	337,500	23,580	187,180	-	313,920	292,755.83	Oct 18 (C) 6.3.18 (D)	19,800	The scheme was initially delayed due to the scope of the preferred works exceeding the budget available. A report was submitted and approved by the JSC Mar 18 to allocate additional funding of £126,740. Main works complete, general snagging works in progress. Request to vire budget from the crematorium kiosk replacement to fund urgent security door access fobs.	£

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(13) Status
<p>Information and Technology</p> <p>3 Financial Management System Replacement (Partnership Scheme with Adur District Council. Total cost £565,000) (SG)</p>	299,450	243,970	-	-	55,480	-	Aug 19 (C) 1.9.16 (D)	-	<p>The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases.</p> <p>Negotiations are in progress to restart the FMS project and implement the tendered solution. Initial planning is for the project to restart by the end of Oct 18 and to be live early in the 2019/20 financial year. The impact on the remaining budget is being assessed.</p>	Scheme on Hold

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2018/19 Original Budget £	(5) Budget Reprofiled to and (from) 2019/20 and future years £	(6) 2018/19 Current Budget £	(7) 2018/19 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(11) 2018/19 Anticipated (Underspend) /Overspend (Capital Resources) £	(12) COMMENTS AND PROGRESS <ul style="list-style-type: none"> ☉ Progress Beyond Council's Control £ Schemes With Financial Issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated 	(13) Status £
4 Health and Wellbeing Asbestos Removal Removal of asbestos from Town Hall roof space (DM)	234,000	9,080	130,000	224,920	-	-	T.B.A. (D) Mar 20 (C)	-	An estimated overspend of £100k has previously been reported and funding has been allocated from underspends in the overall 2017/18 Capital Investment Programme. Meetings have been held with consultants regarding the extent of the works and the estimated cost of the scheme is now £353,400, a shortfall of £128,500 on the current budget. It is proposed to fund the shortfall from the Contingency Budget in 2019/20. Work to commence on tender documentation for the works to be undertaken in 2019/20.	£
TOTAL:	1,702,850	276,630	1,309,080	956,920	469,300	292,756	-	19,800		

RESPONSIBLE OFFICERS:

CA Cally Anthill
DM Derek Magee
SG Sarah Gobey

Head of Housing
Engineering and Surveying Manager
Chief Finance Officer



ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme	<p>2,895,200</p> <p>235,200</p> <p>1,120,000</p> <p>151,800</p>	<p>External Works Programme: Major works contracts identified but due to timescales for leaseholder consultation and planning permissions the majority of the works will be undertaken in 2019/20.</p> <p>Communal Area Works: Internal works to blocks of flats, flooring and walls are still being considered relative to stock condition survey data and maintenance team advice.</p> <p>Fire Safety Works : Some works in progress but programme will continue in 2019/20.:</p> <p>Sheltered Accommodation - Community Alarm Systems Tender documentation being prepared for tenders to go out October / November 2018. The installation is anticipated to commence January / February 2019 with 25% of the 13 replacements being installed in 2018/19 and the remainder in 2019/20.</p>
Adur Homes - Development and Acquisition Programme	604,070	<p>Budget profiled for the following developments to continue in 2019/20:</p> <p>i) Cecil Norris House. The new building is estimated to commence March 2019 and complete in April 2020.</p> <p>ii) Albion Street. The construction is dependent on tendering timescales but the new build is estimated to start on site March 2019 and complete May 2020.</p> <p>iii) Hidden homes project. A report is to be submitted to the October Joint Strategic Committee on the next phase of the project. Works anticipated in future years.</p> <p>iv) 101 North Road Lancing. Conversion into residential accommodation of 2 flats. Estimated to complete in 2019.</p>

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Affordable Housing Programme 2018/2019 - Unallocated budget	1,380,600	<p>The cut in social housing rents by 1% per annum has had a significant negative impact on affordable housing. This is because the rent reduction will impact on the registered providers' business model which was previously based on a rent increase of CPI plus 1%.</p> <p>Officers are in discussions with Registered Social Providers regarding possible contributions to housing developments. Budget reprofiled to 2019/20 due to the likely lead in time for grant payments for housing developments.</p>
Buckingham Park - Contribution to a replacement pavilion	172,000	<p>The Joint Strategic Committee has agreed in principle £150,000 S106 receipts and £22,000 capital resources to be used as match funding to help secure funding towards replacement of the pavilion at Buckingham Park. Planning permission has been approved for the new pavilion which will enable the scheme to progress. However, the Shoreham Rugby Club has advised there is a funding shortfall of £253,000. The Club have been liaising Southwick Cricket Club to determine if by working in partnership they could meet the current funding shortfall. In addition the Rugby Club have recently appointed a professional fund raiser to assist in gaining external funding for the project.</p>
Adur Town Centre Public Space Improvements	94,260	<p>The 2018/19 budget has been profiled over 3 years:</p> <p>2018/19: 49170 2019/20: 47130 2020/21: 47130</p> <p>Works programmes for 2019/20 and 2020/21 under consideration.</p>
Lancing Manor - Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall.	80,000	<p>A recent site visit has identified that additional works will be required to the adjoining flat roofs. The scheme will need to be retendered for works in the summer of 2019.</p>
Payroll System - Replacement (Partnership scheme with Worthing Borough Council. Total cost £175,000.	82,250	<p>The replacement has been deferred to 2019/20.</p>

ADUR DISTRICT
COUNCIL**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)	60,000	A contribution of £75,000 has been agreed to an A259 green corridor. However the Council is awaiting the completion of a study into an A259 cycle route which may require land take from the green corridor. The study is currently in progress. The Council's contribution is likely to be to several smaller discrete projects 2019/20.
Southwick Leisure Centre - Replacement of the eastern set of three tennis courts with an outdoor all weather pitch for football / tennis / netball.	322,000	The original budget was to replace the outdoor courts with an all weather pitch for football / tennis / netball. Discussions have been held with the Lawn Tennis Association regarding an upgrade of the tennis courts instead of the provision of an all weather pitch and the possibility of an external funding bid. The bid was not successful and it is now planned to revert to the original plan to replace some of the outdoor courts with an outdoor all weather pitch.
Rolling programme of installation of solar panels and other energy efficiency measures	170,000	Schemes still under consideration.
Total Reprofiled Budgets:	7,367,380	



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Affordable Housing (Partnership Schemes with Registered Social Landlords) Unallocated Budget	732,000	Officers are in discussion with various Housing Associations regarding possible contributions to housing developments. Budget reprofiled to 2019/20 due to the likely lead in time for grant payments for housing developments.
Asbestos removal from Town Hall roof space	224,920	Meetings have been held with consultants regarding the extent of the works and the estimated cost of the scheme is now £353,400, a shortfall of £128,500 on the current budget. It is proposed to fund the shortfall from the 2019/20 Contingency Budget. Works are to commence on the tender documentation for the works to be undertaken in 2019/20.
Boundary Signs - Replacement of existing boundary signs on main entry routes into Worthing and additional signs on the A27	40,000	<p>The scheme was initially delayed by decisions regarding corporate branding, and has been further delayed by the departure of the officer over-seeing the project.</p> <p>Unfortunately the current prototype and designs were not acceptable to members and the future direction is now being considered. The timescales for this project are uncertain.</p>
Brooklands Park - Replacement of Par 3 Club House	225,000	The Club House is currently closed until reinstatement works following the EON cabling works, which have overrun, have been completed. The future of the club house is being discussed as part of the future vision and Master Plan for Brooklands Park. This budget will be used to part fund any works required.
Durrington Cemetery - Additional burial spaces	500,000	Works delayed by the need to obtain ecological surveys and the installation of an off site monitoring ground water well, which have now been completed. Consultants are now preparing the full design and tendering documentation. Some of the works need to be completed by December 2018 as the Council's existing burial spaces are anticipated to be fully used by then, but works will be ongoing in 2019/20.
Foreshore - Purchase and installation of beach huts between Esplanade Court and Clarence Court	34,220	An invest to save report has been submitted to the October 2018 Joint Strategic Committee for the installation of 32 new Council owned beach huts between Esplanade Court and Clarence Court. As this project will require planning approval the budget has been profiled in 2019/20.



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Foreshore - Fire Prevention Works to Pier, Southern Pavilion and Seafront Amusements	284,400	The 2018/19 and 2019/20 budgets will be used to fund emergency works to the dry riser and for the replacement of the sewage pipe. Works are anticipated to complete May 2019.
Museum - Costume Display House refurbishment	25,000	The project is due to commence on site January 2019 with completion estimated June 2019.
Payroll System - Replacement (Partnership scheme with Adur District Council. Total cost £175,000.	92,750	The replacement has been deferred to 2019/20.
Play Area Improvements - Pennycross and Northbrook Recreation Ground	50,000	The 2018/19 play area improvements were originally due to be undertaken at Palatine Park. However, this scheme has been delayed by Southern Water and Worthing Town Centre planning application and the project was changed to Pennycross and Northbrook Recreation Ground. The delayed start is likely to result in a 2019/20 completion.
Solar Renewable Energy Projects and other Environmental Improvements	260,680	The June 2015 Joint strategic Committee recommended committing all council properties to a solar deployment programme. Following the demise of Carillion who were the appointed contractor of the WSCC YES (Your Energy Sussex) Partnership, officers have been liaising with Portsmouth City Council regarding works on Council properties.
Teville Gate MSCP - Creation of a surface car park	1,000,000	Demolition of MSCP has been completed. Procurement strategy for surface car park awaiting JSC approval. Works likely to be undertaken in 2019/20.
Total Reprofiled Budgets:	3,468,970	